

**MINUTES OF REGULAR MEETING
SAN JUAN COLLEGE BOARD
August 3, 2026**

ITEM A. CALL TO ORDER

Chairperson Valerie Uselman called the meeting to order at 6:34 p.m. The following members were present:

Valerie Uselman, Chairperson
Bev Taylor, Vice Chairperson
GloJean Todacheene, Secretary
R. Shane Chance, Member
Julie Rasor, Member

Absent: Evelyn Benny, Member
 Byron Manning, Member

ITEM B. WELCOME OF GUESTS AND VISITORS

San Juan College Administrators and Staff in Attendance Included:
Toni Hopper Pendergrass, Edward DesPlas, Michael Ottinger, Boomer Appleman, Kerri Langoni Carpenter, Carrie Tsosie Jim, Ana Greif, Roy Lytle, Gayle Dean, Rhonda Schaefer, Gwyn Adams, Jeanne Winchel, Jennifer Goodland, Chris Rosen, Robert Martinez, Teresa Emrich, Jacinta Esquibel, Aurelia Etcitty, Shawna Kemper, Richard Barnes, Mindi-Kim Schrum, David Deville, Alicia Corbell, Kimberly Nath, Murdoch Maloney, Sherry Paxson, Troy Brown, Veronica Evans, and Paulette Scott, Recorder

Guest(s): None.

ITEM C. ADOPTION OF AGENDA

Mr. Chance moved and Ms. Taylor seconded to adopt the agenda as presented. **MOTION CARRIED** by unanimous voice vote.

ITEM D. REPORTS

1. Monthly Presentation

No monthly presentation.

iCare Minute Video

This month's iCare Video features Summer Larribas who started her education at San Juan College as a San Juan College High School student. She has a degree in education and became the Esports President to help

remove the stigma on gaming addiction and to increase our club membership. She was not only the President of the club, but she was also captain of the Overwatch team, leading them to a third-place victory at the 2026 New Mexico State University Invitational.

2. Association Reports

No Student Government Association report.

Professional Staff Association representative, Ms. Jennifer Goodland, provided the Board with a report.

No Faculty Association report.

Support Staff Association representative, Jeanne Winchell, provided the Board with a report.

ITEM E. CITIZEN COMMENTS

None.

ITEM F. CONSENT AGENDA

1. June 1, 2026 Work Session Minutes

The June 1, 2026, Work Session Minutes are presented in the Board Packet for approval.

2. June 1, 2026 Board Meeting Minutes

The June 1, 2026, regular Board Meeting Minutes and June 24, 2026, Special Meeting Minutes are presented in the Board Packet for approval.

3. Correspondence

Exceptional Community Hospital sent Dr. Pendergrass a thank-you card expressing gratitude for the gift of a New Mexico flag. They shared their appreciation for the thoughtful gesture and the meaningful connection it represents with San Juan College.

Leadership New Mexico sent Dr. Pendergrass a thank-you card expressing appreciation for San Juan College's in-kind support during its 2025–2026 Core Session in Farmington. The organization recognized the College for providing participant transportation, which helped ensure the session ran smoothly, and thanked San Juan College for its continued partnership and support.

4. Financials

The financial report for the period ending June 30, 2026, was presented in the Board Packet.

5. Personnel Report

Enclosed in the Board Packet is a listing of the personnel transactions that have occurred since the last Board Meeting.

6. Deletion of Equipment from Inventory

College Administration recommends the disposition of certain assets that are worn out, unrepairable, cannibalized, obsolete, or otherwise unusable. In accordance with Chapter 13-6-1 through 4 (Article 6) of the New Mexico State Statute, the Board is required to affirm the administration's recommendation. (The list of the assets recommended for disposition are included in the Board Packet.)

Recommendation

I recommend the Board of Trustees approve the College Administration's recommendation and approve the listed items for disposal.

7. Information Report – Spending Under Fiscal Year 2026 Authority for Reasonable Accommodations

At the June 2, 2025 Board of Trustees meeting, the Board authorized the President and the Executive Vice President spending authority of up to \$500,000.00 in fiscal year 2026 to provide Reasonable Accommodations to our students with differing abilities.

Actual expenditures under this spending authority include the following: American Sign Language (ASL) interpretation services provided by Lango SW LLC \$372,279.64; case management and accommodation review support by Accessible Information Management, LLC \$5,527.00; conversion of recorded lectures to text by Habitat Learn Inc. \$7,134.43; program supplies through Amazon \$2,903.22 for a total expense of \$387,844.29 in Fiscal Year 2026.

Under the guidance of the College's Purchasing department, due to increases in costs to meet the College's mandate to provide Reasonable Accommodations, Accessibility Services has been exploring implementing Video Remote Interpretation (VRI) where possible as well exploring available service providers.

Recommendation

I recommend that the Board acknowledge receipt of this information.

8. Cloud-Hosted Learning Management System

On June 2, 2025 the Board approved a three-year agreement with Instructure for their product, Canvas. Canvas is the learning management system that enables online instruction for distance learning as well as online support for in-person classes for credit and non-credit instruction. The functionalities and support for Canvas are delivered through cloud-hosted services. Instructure has been in place at San Juan College since 2016.

Facilitated by the College Purchasing Department, San Juan College is able to participate in contract pricing for Instructure's Canvas learning management system as procured through New Mexico State University's agreement with Instructure.

The total cost for the three (3) years (through 6/30/28) is not to exceed \$637,384.72 plus applicable taxes. This cost for Fiscal Year 2027 is \$212,286.27 plus applicable taxes.

Recommendation

I recommend the Board affirm year two of this three-year software agreement with Instructure for Canvas as herein described.

APPROVAL OF CONSENT AGENDA

Ms. Rasor moved and Ms. Taylor seconded to take the recommended actions as presented on the Consent Agenda. **MOTION CARRIED** by unanimous voice vote.

ITEM G. OLD BUSINESS

No Old Business.

ITEM H. INDIVIDUAL ITEMS/NEW BUSINESS

1. FLEET FUEL CARDS

Commercial Fleet Card programs reduce fuel costs through wholesale discounted pricing and provide increased security, analytics and convenience. Several departments across campus participate in this program including CDL, Heavy Equipment Operator, Physical Plant, Public Safety, Fire Science and Harvest Food Hub. Following the State of New Mexico Procurement

Code, Sections 13-1-21 through 13-1-199, NMSA 1978, the College Purchasing Department recommends use of San Juan County Cooperative Price Agreement; Bid No. 25-26-17 for Fuel Only at Cardlock Facilities. This is a one (1) year contract; Fiscal Year 2027 is the first year with three one-year renewals available.

The San Juan County Cooperative Price Agreement; Bid No. 25-26-17 was awarded to Flyers Energy, LLC headquartered in South San Francisco (Four Corners office in Pagosa Springs, CO).

Resources for this expense are budgeted in the Fiscal Year 2027 operating budgets of several departments and are not to exceed \$120,000.00 plus applicable taxes.

Mr. Chance moved and Ms. Todacheene seconded to approve Flyers Energy, LLC, for this service at an amount not to exceed \$120,000.00 plus applicable taxes.

2. APPROVAL OF A FACULTY MARKET DISPARITY STIPEND – NURSING

San Juan College's Nursing program experiences high turnover in the faculty ranks. Difficulties in recruiting nursing instructors with the Masters of Science – Nursing degree, the credential required by the special accrediting body for nursing programs, jeopardize the college's ability to maintain the program size required to train nurses for area hospitals. Pay that is not competitive with San Juan College's market competitors has been cited as the leading cause for turnover and recruiting difficulties.

Beginning in May, 2025, the San Juan College Board of Trustees increased the annual market disparity stipend for Nursing faculty to \$10,000.00.

Through a partnership with San Juan Regional Medical Center (SJPMC), in which SJPMC seeks to increase the size of the nursing student cohort, SJPMC will be financially supporting the annual market disparity stipend for nursing faculty.

- SJPMC will pay for the entire \$10,000.00 market disparity stipend for new faculty hired pursuant to this partnership.
- SJPMC will also pay for the difference between the current \$2,500.00 annual stipend and the new \$10,000.00 stipend for all existing nursing faculty.
- San Juan College will continue to pay the \$2,500.00 annual stipend for nursing faculty employed prior to the partnership with San Juan Regional Medical Center.

It is the college leadership's recommendation that San Juan College full time Nursing faculty (regular and temporary) continue to be granted an annual stipend for the 2026-2027 academic year in the amount of \$10,000.00, effective August 2026. The stipend will be prorated across pay periods. The stipend will not increase base contract pay.

A market study was completed in Spring, 2026 to verify the stipend was still consistent with prevailing market conditions. Market conditions are unchanged and continue to support a market disparity stipend.

The college president will promulgate other procedural aspects necessary to implement and manage this recommendation. The cost to San Juan College to grant this stipend in Fiscal Year 2026 for up to nine faculty members currently employed is estimated to be \$22,500.00.

Mr. Chance moved and Ms. Rasor seconded to approve the Faculty Market Disparity stipend as herein described. **MOTION CARRIED** by unanimous voice vote.

3. APPROVAL OF ADJUSTMENT TO NURSING FACULTY SALARIES

San Juan College currently has 13 nursing faculty members, and nine vacant nursing faculty positions.

To address the recruitment and retention issues San Juan College has experienced, market disparity stipends have been awarded for nursing faculty. In 2017 the San Juan College Board of Trustees approved a \$2,500.00/year stipend. In 2025, thanks to funding provided by San Juan Regional Medical Center, the College was able to increase this market disparity stipend to \$10,000.00/year. Even with the market disparity stipend, the College is still under-market for nursing faculty positions, as compared to other community colleges in New Mexico and the Mountain States region.

Exacerbating the issue of being under-market for salaries is the geographic isolation of San Juan County, which creates additional challenges to recruit nursing faculty in our region, in comparison to the Albuquerque Metro area. In order to facilitate successful recruitment of new nursing faculty without creating salary compression with current faculty, College administration is proposing an increase to the base salary for all nursing faculty in the amount of \$7,000.00.

The sources of funding for these increases to base salary for all nursing faculty are an endowment from the Higher Education Department, as well as

funding from San Juan Regional Medical Center, through the partnership San Juan College has with San Juan Regional Medical Center to expand the nursing cohort.

College Administration has communicated with the San Juan College Education Association regarding this proposed adjustment to base salaries for nursing faculty, and has not received an objection.

Ms. Rasor moved and Ms. Taylor seconded to approve the increase to base salary for nursing faculty as herein described. **MOTION CARRIED** by unanimous voice vote.

4. REVISION TO SJC BOARD POLICY 700 – FIRST READING

During the Fall 2025 semester, the constitution of the student representative body was comprehensively reviewed by student officers for the purpose of identifying improvements to streamline processes, eliminating e ambiguity within the governing document, and expanding opportunities for student representation and participation in shared governance. The proposed revisions were presented to the student body, placed on the student election ballot, and approved by student vote on March 11, 2026 and, subsequently, approved by the San Juan College President. To be consistent with all other Board Policies regarding names and titles, a proposed revision to Board Policy No. 700 is recommended for the Board's consideration. The redlined version of the proposed revision is below.

Section: Student Services

Policy Topic: Student Programs and Services

I. Student Services Mission

Student Services will focus on student development and needs by utilizing technology, managed data, and continually improving processes in a quality oriented Learning College model and integrate, through collaboration, the various services provided for all constituents.

II. Programs and Services

Student Services will maintain all appropriate programs and necessary services to ensure student enrollment and support in accordance with the College mission and strategic goals.

III. Student Information

The College maintains such information in its files for each student as is considered essential and appropriate to College operation and student

welfare. The college adheres to all federal and state laws and rules pertaining to the privacy rights of parents and students.

IV. Student Government Association Associated Students of San Juan College

The official organization that recognizes students is the Student Government Association (SGA) Associated Students of San Juan College. The operation of the Student Government Association Associated Students of San Juan College is outlined in the SGA ASSJC Constitution and By Laws. Any changes in the Association SGA Constitution must have administrative approval of the President.

Mr. Chance moved and Ms. Rasor seconded to place this Board Policy No. 700 revision on the agenda for the Board of Trustees meeting to be held on September 9, for the second reading and a vote to take action on this proposed policy revision. **MOTION CARRIED** by unanimous voice vote.

5. **REFUSE COLLECTION SERVICES FROM WASTE MANAGEMENT**

The College obtains refuse collection services (recycling, trash) from Waste Management of New Mexico, Inc. headquartered in Houston, TX with an office in Farmington. The purchase of this utility is exempt from the New Mexico Procurement Code 13-1-98.D.

For Fiscal Year 2027, refuse collection services are estimated to not exceed \$81,687.00 plus applicable taxes.

Ms. Taylor moved and Ms. Rasor seconded to approve the purchase of this annual utility from Waste Management of NM, Inc., for Fiscal Year 2027, at an amount not to exceed \$81,687.00 plus applicable taxes. **MOTION CARRIED** by unanimous voice vote.

ITEM I. **ANNOUNCEMENT OF NEXT MEETING**

The next regular meeting will be **Wednesday, September 9, 2026, at 6:00 p.m.** in the San Juan College Board Room.

ITEM J. **CLOSED SESSION**

No Closed Session.

ITEM K. ADJOURNMENT

Mr. Chance moved and Ms. Rasor seconded the motion to adjourn the meeting.
Vice Chairperson Taylor adjourned the meeting at 7:00 p.m. **MOTION**
CARRIED by unanimous roll call vote.

Ms. Valerie Uselman, Chairperson
San Juan College Board

ATTEST:

Ms. GloJean Todacheene, Secretary
San Juan College Board

Date: September 9, 2026